



OFFICE OF THE COUNTY ADMINISTRATOR  
POST OFFICE BOX 358  
STANARDSVILLE, VIRGINIA 22973  
434-985-5201  
FAX: 434-985-3705

**MEMORANDUM**

<b>TO:</b>	Greene County Board of Supervisors
<b>FROM:</b>	Terry Beigie, Grant Writer
<b>SUBJECT:</b>	Appropriation of Item Conservation Grant for Clerk's Office
<b>DATE:</b>	April 14, 2026

**Recommended action:**

**Approve the attached resolution to accept and appropriate \$8,793.00 in Virginia Circuit Court Records Preservation Program grant funds to the Greene County Clerk of Court.**

**Background:**

The Clerk's Office has been awarded \$8,793.00 in grant funding from the Library of Virginia for an Item Conservation Grant. The State government will provide 100% of the funding for Item Conservation for the following: General Index to Deeds 1980-1985, Grantees A-K; General Index to Deeds 1980-1985, Grantees L-Z; General Index to Deeds 1980-1985, Grantors A-K; General Index to Deeds 1980-1985, Grantors L-Z; Induction & Discharge Records WWII, Vol. 1. The funds need to be accepted and appropriated to the correct line items in the budget.

Please find a resolution for your review and the award letter. Should you have any questions, do not hesitate to contact me or Ashby Lamb-Gomez, Clerk of Court.

**RESOLUTION TO ACCEPT AND APPROPRIATE EIGHT  
THOUSAND SEVEN HUNDRED NINETY-THREE DOLLARS  
FOR ITEM CONSERVATION GRANT**

WHEREAS, the Clerk’s Office of the County of Greene has received funding for the Item Conservation Grant; and

WHEREAS, the funds in the amount of eight thousand seven hundred ninety-three dollars (\$8,793.00) need to be appropriated and appropriate line item in the 2025-2026 budget of the County of Greene, Virginia.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Greene, Virginia that eight thousand seven hundred ninety-three dollars (\$8,793.00) be appropriated to the 2025-2026 budget of the County of Greene.

BE IT FURTHER RESOLVED that the County Administrator of the County of Greene, Virginia is authorized to make the appropriate accounting adjustments in the budget to do all things necessary to give this resolution effect.

Adopted this 14th day of April, 2026.

Motion:

Second:

Recorded Vote:

Steve Catalano \_\_\_\_\_

Marie C. Durrer \_\_\_\_\_

Tim Goolsby \_\_\_\_\_

Matthew Hartung \_\_\_\_\_

Davis Lamb \_\_\_\_\_

\_\_\_\_\_  
Steve Catalano, Chair  
Greene County Board of Supervisors

ATTEST: \_\_\_\_\_  
Cathy Schafrik, Clerk  
Greene County Board of Supervisors



# LIBRARY OF VIRGINIA

**Dennis T. Clark**  
Librarian of Virginia

Mar. 26, 2026

Grant Agreement Number: 2027FY-012

The Honorable Ashby L. Lamb-Gomez  
Clerk of the Circuit Court  
Greene County  
P.O. Box 386  
Stanardsville, VA 22973

Dear Ms. Lamb-Gomez,

The Circuit Court Records Preservation Grants Review Board met on Tuesday, Mar. 24<sup>th</sup>, 2026 to consider 151 applications submitted from 104 localities. \$2,250,000 was budgeted for this grant cycle (2027FY), while grant requests totaled over \$2,612,000. It is our pleasure to inform you that your Item Conservation grant application to the Virginia Circuit Court Records Preservation Program has been **approved in the full amount of \$8,793.00**. The following item(s) have been approved by the Review Board: **General Index to Deeds 1980-1985, Grantees A-K; General Index to Deeds 1980-1985, Grantees L-Z; General Index to Deeds 1980-1985, Grantors A-K; General Index to Deeds 1980-1985, Grantors L-Z; Induction & Discharge Records WWII, Vol. 1**. This grant is subject to the stated amount, availability of funds, and any provisos listed in this letter or on the enclosed CCRP Grants Program Application Certification form. Please review these provisos carefully to determine the scope and/or limitations of the project.

You will find the Award Certification form included with this letter. This agreement, along with the original grant application, details the term of your project, the portion of your project supported with grant funds, and the specific work that is to be accomplished. It will also indicate your fiscal and program reporting requirements. Please read the agreement carefully and return it electronically or by mail **within fifteen days of receipt** to Michelle Washington at the Library of Virginia ([Michelle.Washington@lva.virginia.gov](mailto:Michelle.Washington@lva.virginia.gov)). Contact your item conservation vendor representative to make arrangements for them to collect the approved items. If you have any questions regarding this award or agreement, please contact Greg Crawford at (804) 692-3505.

We appreciate your interest in preserving Virginia's documentary heritage and extend our best wishes for a successful project. We will look forward to working with you this year in preparation for the 2028FY grant cycle.

Sincerely,

Gregory E. Crawford  
State Archivist

Richard L Francis  
President, Virginia Court Clerks' Association

800 East Broad Street  
Richmond, Virginia 23219

[www.lva.virginia.gov](http://www.lva.virginia.gov)

804.692.3500 *phone*  
804.692.3976 *ty*